

Dr. Vitthalrao Vikhe Patil Institute of Cooperative Management, Pune

Recruitment of Lecturers (on Contract Basis) in Banking & Finance/Law/ Business Administration/Marketing

Details/General condition for engagement of faculty will be as under:

1. Key Responsibilities

Lecturer is responsible to perform variety of tasks as follows:

- Visiting cooperative organisations, cooperative federations and understanding the requirement of training to the respective organizations and conducting Training Need Analysis (TNA)
- Conducting qualitative and quantitative research
- Preparing and delivering lectures and organising workshops/seminars/management development programmes
- Developing curricula and course material that can be used across a number of platforms for educational and training programmes.
- Collaborating with other academicians to improve teaching methods and expand knowledge base.
- Offer management consultancy

2. Tenure of contract: The candidate will be initially appointed for a period of 3 years. However, their performance will be assessed on yearly basis. If their performance is satisfactory, they will be continued for the agreed tenure. The tenure of contract may be extended for further period of two years on satisfactory performance. No further extension of tenure beyond five years is permissible.

3. Eligibility:

(i) A Master's Degree with minimum 55% marks in Graduation and Post-Graduation.

(ii) NET or an accredited test (State Level Eligibility Test SLET/SET) qualified.

(iii) Two-year teaching experience in any institution of repute.
(Ph.D. desirable)

(iv) Age should be preferably less than 50 years. Interested candidates above 50 years can also apply. However, their selection will be subject to physical fitness and approval of selection committee.

4. Selection will be made on the basis of qualification, experience and performance in the interview.

5. Remuneration: Rs. 40,000/- - Rs. 90,000/- per month.

Remuneration will be decided on basis of Qualification, experience & interview of the candidate.

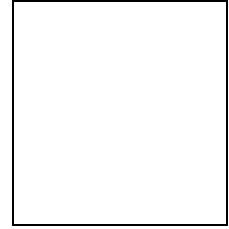
- a. There will be no other allowances(s) in addition to the aforesaid monthly consolidated remuneration.
- b. The appointed incumbent will not be eligible to get periodical enhancement of DA like the regular employees.
- c. The persons appointed on contract basis shall not be entitled for any pension or other terminal benefits for the services rendered by him/her on contract basis

6. Termination of Services and leaves:

- a. In case the performance of the person so appointed is found unsatisfactory, his/her services will be terminated any time after giving one month's notice without giving any reason thereof or pay in lieu thereof. Such person may also leave the contractual appointment after giving one month's notice or pay in lieu thereof if so desires.
 - b. Leave of absence: The person appointed on contract basis will be eligible for 15 days leave in a Calendar year. It cannot be carried forward to next calendar year. Any other leave for any purpose will be considered as leave without pay.
 - c. The person appointed will come under the ambit of conduct rules as applicable in NCCT.
 - d. The person so appointed will require to attend respective office during the working hours and 5 days in week. He/she will have to attend the office during holidays in case of necessity.
 - e. The person appointed will require to maintain confidentiality of the work assigned to him/her by the Institute.
 - f. The person selected for appointment will require to show his all original certificates required for verification for his/her eligibility for the post.
 - g. In case of outstation programme the person so engaged will be provided boarding and lodging or TA/DA as per rules prevalent in NCCT, as per the entitlement of the post.
7. Selected persons will be required to give an undertaking that he/she will not make any claim for regularization of his/her contract services of RICM/ICM...neither he/she will have any other claim of regular service.
8. Selected person shall not take up any other assignment of any nature during the period of engagement in Dr. Vitthalrao Vikhe Patil Institute of Cooperative Management, Pune.
9. If any declaration given or information furnished by the candidate found to be false or if the candidate is found to have willfully suppressed any material information, he/she will be liable for termination in addition to any legal action as NCCT may deem fit.

10. The Director reserves the right to accept or reject the applications without assigning any reason.
11. Interested candidates may forward his/her application duly filled in the attached Proforma at **Annexure-** including a copy of the following documents (self-attested) with two colour photographs to (Email of the concerned institute) info@icmpune.org. (i) Aadhar Card, (ii) Date of Birth certificate, (iii) Service & experience certificate (iv) Certificates of educational & professional qualification. The above documents shall also be produced in original for the purpose of verification at the time of joining.

Application for engagement as _____ in Dr. V.V. Patil Institute of Cooperative Management, Pune (A unit of National Council for Cooperative Training (NCCT), New Delhi)



1. Name: _____

2. Father's Name: _____

3. Date of Birth: _____

4. Domicile: _____

5. Nationality: _____

6. Mailing address (with Tel/Mob. No. and e-mail address)

7. Permanent Address: _____

8. Mobile No:

9. Email ID:

10. Educational/Professional Qualification:

S. No.	Qualification	University/Institute	Year of Passing

11. Work Experience:

S. No.	Organization/Institute	Period		Nature of Work	Post Held	Remarks
		From	To			

12. Whether SC/ST/OBC: _____

13. Details of Computer knowledge: _____

14. Reference

(i) _____

(ii) _____

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. In case any information furnished by me is found false or suppression of any information, I may be terminated and if required legal action may be taken. I have read this circular and accept all the terms and conditions for engagement to the post applied for by me and accept the same.

(Signature)

Date _____

Mobile No. _____

E-mail address. _____